

# **BOARD OF SECONDARY EDUCATION, ODISHA, CUTTACK**

## **INSTRUCTIONS FOR ONLINE APPLICATION OF CHECKING OF ADDITION OF MARKS FOR AHSC EXAMINATION - 2024**

1. The online application for checking of addition of marks for AHSC Examination, 2024 will be available in the website [www.bseodisha.ac.in](http://www.bseodisha.ac.in) from 29/05/2024 till 12/06/2024 midnight. The fee and submission of form will have to be completed by that date i.e. 12/06/2024 midnight.
2. On visiting the above website, "LOGIN TO YOUR ACCOUNT" page will be displayed on the screen.
3. The candidate has to enter his/ her Roll No & Password, if already registered.
4. If not registered, the candidate has to click "Click Here to Get Password" so that "Step-I to Create Password" page will be displayed on the screen.
5. The candidate has to enter "Roll No." & "His/ Her Mother's Name" in this page and click on "Submit" button to go to the next page i.e. "Step-II to Enter Mobile No.".
6. Enter Mobile No. and submit.
7. A verification code will be sent to your mobile phone.
8. Enter verification code and click submit button.
9. Thereafter you will be directed to the Login page and have to enter the Roll No. again and password sent to your mobile no.
10. It is important to note that the candidate has to remember his/ her password for further use.
11. Now the data of the candidate will be displayed along with applying options for checking addition and getting scanned copies for papers of AHSE Exam-2024.
12. After selecting the desired subject for rechecking/ scanned copy, the "Submit Subjects for Rechecking" button has to be clicked followed by "→ Next Step" button".
13. Thereafter the calculated amount of fee shown on the screen has to be paid through online.
14. After successful payment, Acknowledgement Receipt will automatically be displayed which has to be downloaded and kept for future reference.
15. The process of application shall be completed provided the candidate takes out his/ her acknowledgement receipt. If no acknowledgement receipt is received it shall be taken for granted that, the candidate has not submitted for checking of addition of marks and shall have no claim whatsoever.
16. No other mode of application for checking of addition of marks is permitted.

17. Fee for checking addition and getting scanned copy :-

**Fee for applying checking of addition of marks for subjective papers with scanned copies - @ Rs.300/- (per paper)**

**Fee for applying checking of addition of marks for objective (OMR) papers with scanned copies - @ Rs.200/- (per paper)**

**Fee for applying only checking of addition of marks of subjective paper or objective paper (OMR) without scanned copies - @ Rs.100/- per paper**

Controller of Examinations,  
B.S.E., Odisha, Cuttack